

Submit the Response an electronic pdf in accordance with the procedures in the solicitation

Company Name: \_\_\_\_\_

Company's Address: \_\_\_\_\_

License Number: \_\_\_\_\_

Phone Number: \_\_\_\_\_ FAX No: \_\_\_\_\_ Email Address: \_\_\_\_\_

<p><b><u>BID SECURITY REQUIREMENTS</u></b></p> <p><input checked="" type="checkbox"/> None required  <input type="checkbox"/> Certified Check or Bond Five Percent (5%)</p>	<p><b><u>TERM OF CONTRACT</u></b></p> <p><input checked="" type="checkbox"/> One Time Purchase  <input type="checkbox"/> Term - 3 Years w/ 2 1-Year Optional Renewals  <input type="checkbox"/> Other, Specify - Project Completion</p>
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<p><b><u>SAMPLE REQUIREMENTS</u></b></p> <p><input checked="" type="checkbox"/> None required  <input type="checkbox"/> Samples required prior to Bid Opening  <input type="checkbox"/> Samples may be required subsequent to Bid Opening</p>	<p><b><u>SECTION 255.05, FLORIDA STATUTES CONTRACT BOND</u></b></p> <p><input checked="" type="checkbox"/> None required  <input type="checkbox"/> Bond required 100% of Bid Award</p>
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<p><b><u>QUANTITIES</u></b></p> <p><input type="checkbox"/> Quantities indicated are exacting  <input checked="" type="checkbox"/> Quantities indicated reflect the approximate quantities to be purchased Throughout the Contract period and are subject to fluctuation in accordance with actual requirements.</p>	<p><b><u>INSURANCE REQUIREMENTS</u></b></p> <p style="text-align: center;"><b>Insurance required</b></p>
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**PAYMENT DISCOUNTS**

1% 20, net 30  
 2% 10, net 30  
 Other \_\_\_\_\_  
 None Offered

Item No.	ENTER YOUR BID FOR THE FOLLOWING DESCRIBED ARTICLES OR SERVICES:	TOTAL BID PRICE
1	<b>Total Price From Attachment 1 Below</b>	\$ _____
2	<b>Total Price From Attachment 2 Below</b>	\$ _____
3	<b>Total Price From Attachment 3 Below</b>	\$ _____
4	<b>Total Price From Attachment 4 Below</b>	\$ _____
5	<b>Total Bid Price</b>	\$ _____



## Attachment 1 – Data by Seller – Large Front-End Loader

The Seller shall provide the requested value or a description of the feature/characteristic listed below. If the listed feature is not included, the Seller shall clarify this. The Seller shall provide cost of adding items not included in the Seller’s offering.

Model	_____
Manufacturer	_____
Transmission	_____
(No. of Speeds-Forward and Reverse)	_____
Engine (Minimum Horsepower – HP)	_____
Reversible Cooling Fan	_____
Bucket Type & Size (Cubic Yards)	_____
Tires (Manufacturer/Model & Size Number)	_____
Weight (LB)	_____
Sound Suppression	_____
Electro-Hydraulic Controls	_____
Air Suspension	_____
Implement Joystick Steering	_____
Turning Radius (FT-IN)	_____
Hydraulic Load Time for bucket (Seconds)	_____
Payload Scale	_____
Hydraulics – Implement System	_____
Variable Displacement Pump Steering	_____

Ride Control	_____
Lift Arms (Type)	_____
Lift Arm Clearance (FT-IN)	_____
Hinge Pin Clearance (FT-IN)	_____
Bucket Breaking Force (LBF)	_____
Lifting Capacity (LB)	_____
Lubrication System	_____
Limited Slip Differential	_____
Price, USD (EACH) **	_____
Lead Time, weeks (EACH)	_____
Remote Diagnostics Software Option Price	_____
Limited Slip Differential Option Price (EACH)	_____
Number of Technicians at Repair Facility	_____
Number of Repair Facilities	_____

\*\* - Price to be added to bid form

## Attachment 2 – Data by Seller – Small Front-End Loader

This information below is for proposed equipment for future procurement by Purchaser. Seller shall provide the completed attachment for budgetary purposes only.

The Seller shall provide the requested value, or a description of the feature/characteristic listed below. If the listed feature is not included, the Seller shall clarify this. The Seller shall provide cost of adding items not included in the Seller’s offering.

Model	_____
Manufacturer	_____
Operating Weight (LBS)	_____
Bucket Size (Cubic Yards)	_____
Minimum Engine (HP)	_____
Bucket Type & Size (Cubic Yards)	_____
Tires (Manufacturer/Model & Size Number)	_____
Sound Suppression	_____
Touch Screen Display	_____
Air Suspension	_____
Lift Arms (Type)	_____
Bucket Breaking Force (LBF)	_____
Lifting Capacity (LB)	_____
Price, USD (EACH) **	_____
Lead Time, weeks (EACH)	_____
Remote Diagnostics Software Option Price	_____
Limited Slip Differential Option Price	_____

\*\* - Price to be added to bid form

## Attachment 3 – Data by Seller – Bulldozer

This information below is for proposed equipment for future procurement by Purchaser. Seller shall provide the completed attachment for budgetary purposes only.

The Seller shall provide the requested value, or a description of the feature/characteristic listed below. If the listed feature is not included, the Seller shall clarify this. The Seller shall provide cost of adding items not included in the Seller’s offering.

Model	_____
Manufacturer	_____
Operating Weight (LBS)	_____
Blade Capacity (Cubic Yards)	_____
Engine Power (HP)	_____
Touch Screen Display	_____
Fuel Tank (Gallons)	_____
DEF Tank (Gallons)	_____
Shoe Type	_____
Blade Type	_____
Ground pressure (psi)	_____
Price (USD) **	_____
Lead Time (weeks)	_____
Remote Diagnostics Software Option Price	_____
Smart Operation Software Option (Trimble, Topcon, Leica, etc.)	_____

\*\* -Price to be added to bid form

## Attachment 4 – Data by Seller – Track Excavator

This information below is for proposed equipment for future procurement by Purchaser. Seller shall provide the completed attachment for budgetary purposes only.

The Seller shall provide the requested value, or a description of the feature/characteristic listed below. If the listed feature is not included, the Seller shall clarify this. The Seller shall provide cost of adding items not included in the Seller’s offering.

Model	_____
Manufacturer	_____
Operating Weight (LBS)	_____
Digging Depth (FT)	_____
Engine Power (HP)	_____
Bucket Size (Cubic Yards)	_____
Stick Dig Force (LBF)	_____
Bucket Digging Force (LBF)	_____
Boom / Stick Reach (FT)	_____ / _____
Track Shoes (Type)	_____
Counterweight (LBS)	_____
E-Fence	_____
Engine Performance Modes	_____
Price (USD) **	_____
Lead Time (weeks)	_____
Remote Diagnostics Software Option Price	_____
Smart Operation Software Option (Trimble, Topcon, Leica, etc.)	_____

\*\* - Price to be added to bid form

**LIST OF SUBCONTRACTORS**

JEA Solicitation Number \_\_\_\_\_ requires certain major Subcontractors be listed on this form, unless the work will be self-performed by the Company.

The undersigned understands that failure to submit the required Subcontractor information on this form will result in bid rejection, and the Company agrees to employ the Subcontractors specified below: (Use additional sheets as necessary)

Note: This list of Subcontractors shall not be modified subsequent to bid opening, without a showing of good cause and the written consent of JEA.

<b>Type of Work</b>	<b>Corporate Name of Subcontractor</b>	<b>Subcontractor Primary Contact Person &amp; Telephone Number</b>	<b>Subcontractor's License Number (if applicable)</b>	<b>Percentage of Work or Dollar Amount</b>
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**Signed:** \_\_\_\_\_

**Company:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Date:** \_\_\_\_\_



**LIST OF JSEB SUBCONTRACTORS**

The following JSEB Subcontractors will be utilized in fulfilling the terms and conditions of a Project Authorization arising from award of JEA - \_\_\_\_\_. I (We) the undersigned understand that failure to submit said information will result in bid rejection. I (We) will employ the JSEB Subcontractors specified below: (Use additional sheets as necessary)

Class of Work (Category)  Dollar Amount	Name of JSEB Contractor (Indicate below)	Percentage of Total Job or

**Signed:** \_\_\_\_\_

**Company:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Date:** \_\_\_\_\_

Note: This list shall not be modified subsequent to bid opening without a showing of good cause and the written consent of the JEA.

**THE MINIMUM QUALIFICATIONS SHALL BE SUBMITTED ON THIS FORM. IN ORDER TO BE CONSIDERED A QUALIFIED BIDDER BY JEA YOU MUST MEET THE MINIMUM QUALIFICATIONS LISTED BELOW, AND BE ABLE TO PROVIDE ALL THE SERVICES LISTED IN THIS SOLICITATION.**

**THE BIDDER MUST COMPLETE THE BIDDER INFORMATION SECTION BELOW AND PROVIDE ANY OTHER INFORMATION OR REFERENCE REQUESTED. THE BIDDER MUST ALSO PROVIDE ANY ATTACHMENTS REQUESTED WITH THIS MINIMUM QUALIFICATIONS FORM.**

**BIDDER INFORMATION**

COMPANY NAME: \_\_\_\_\_

BUSINESS ADDRESS: \_\_\_\_\_

CITY, STATE, ZIP CODE: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_

FAX: \_\_\_\_\_

E-MAIL: \_\_\_\_\_

PRINT NAME OF AUTHORIZED REPRESENTATIVE: \_\_\_\_\_

SIGNATURE OF AUTHORIZED REPRESENTATIVE: \_\_\_\_\_

NAME AND TITLE OF AUTHORIZED REPRESENTATIVE: \_\_\_\_\_

**MINIMUM QUALIFICATIONS:**

Respondent must meet the following Minimum Qualifications to be considered eligible to have its Response evaluated by JEA. Respondent must complete and submit the Minimum Qualification Form provided in this Solicitation. Respondents that are working or have worked for JEA in the past 2 years involving similar work must submit JEA as a reference. JEA reserves the right to ask for additional back up documentation or additional reference projects to confirm the Respondent meets the requirements stated above.

JEA may reject Responses from Respondents not meeting all of the following Minimum Qualifications:

- Respondent must not be on the State of Florida Convicted Vendor List, State of Florida’s Suspended Vendor List, the City of Jacksonville’s Disqualified Vendor List, have their bidding privileges actively suspended by JEA, been debarred by JEA, or have had a contract with JEA was terminated for default within the last two (2) years.
- Seller shall be a Sales and service/parts business and shall have been in business for greater than 5 years.
- Seller shall be within 60 miles of the Purchaser’s facility (4437 Heckscher Dr. Jacksonville FL 32226).
- Seller shall supply three (3) references of business services and services agreements with an annual amount of \$300,000.
- Seller shall be able to have a Service/repair response time to the NGS Site within 24 hours of receiving a service request.
- Seller shall have emergency replacement equipment available as required within 72 hours.

- Seller shall have field service technicians within 60 miles of the Purchaser's facility. (Refer to Attachment 1)
- Seller shall have a repair facility within 60 miles of the Purchaser's facility. (Refer to Attachment 1)
- Seller shall have shop technicians at the repair facilities located within proximity of the Purchaser's facility.
- Seller must have heavy equipment parts inventory located within proximity of the Purchaser's facility. Spare parts are not to be kept at the Purchaser's facility.
- Seller shall have the ability to ship and deliver parts within 24 hours.









## **VENDOR CONFLICT OF INTEREST DISCLOSURE FORM INSTRUCTIONS**

Vendors shall not try to gain an unfair competitive advantage or influence the ability of JEA officers and employees to make impartial and objective decisions on behalf of JEA.

All vendors interested in conducting business with JEA must complete and return the Vendor Conflict of Interest Disclosure Form found on the following page in order to be eligible to be awarded a contract with JEA. Please note that all vendors are subject to comply with JEA's conflict of interest policies provided below.

1. No JEA officer (e.g., JEA Board member and elected City official) or employee has an ownership interest of more than 5% in vendor's company.
2. No JEA officer or employee is an officer, director, partner or proprietor of vendor's company.
3. No JEA officer or employee is employed by or being considered for employment by vendor's company.
4. No JEA officer or employee work as a consultant or has a contractual relationship with vendor's company.
5. No JEA officer or employee will derive a personal financial gain or loss from this contract.
6. No relative of a JEA officer of employee will derive a personal financial gain or loss from this contract. (Relatives include a father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, or daughter-in-law.)

If a vendor has one or more relationships with a JEA officer or employee or a relative of a JEA officer or employee that meets the criteria described above, then the vendor shall disclose the information by completing the Conflict of Interest Form on the following page.



### CONFLICT OF INTEREST DISCLOSURE FORM

*Disclosing a potential conflict of interest does not disqualify vendors. In the event vendors do not disclose potential conflicts of interest, and they are detected by JEA, vendor may be **disqualified** from doing business with JEA.*

*Questions about this form? Contact (JEA, Buyer)*

JEA Bid/Solicitation/Contract Number:	Name of JEA Employee(s) Working on Vendor's Current Contract(s) with JEA:
Vendor Name:	Vendor Phone:
Vendor's Authorized Representative Name and Title:	Authorized Representative's Phone:
<b>NAME(S) OF JEA EMPLOYEE(S) / PUBLIC OFFICER(S) WITH POTENTIAL CONFLICT OF INTEREST</b>	
Name of JEA public officer(s), employee(s), or relatives with whom there may be a potential conflict of interest. If more than five, attach a second form.	Relationship of JEA public officer(s)/employee(s) and/or relative(s) to vendor's company from list above (e.g. 1(a), 2, etc.). Please list all that apply:
1.	
2.	
3.	
4.	
5.	
<input type="checkbox"/> Vendor has no conflict of interest to report.  <input type="checkbox"/> Vendor hereby declares it has not and will not provide gifts or hospitality of any dollar value or any other gratuities to any JEA officer or employee to obtain or maintain a contract.  <input type="checkbox"/> I certify that this Conflict of Interest Disclosure has been examined by me and that its contents are true and correct to my knowledge and belief and I have the authority to so certify on behalf of the Vendor.	
Vendor's Authorized Representative Signature:	Date:
<hr style="width: 100%;"/>	



**FOR JEA USE ONLY IF CONFLICT NOTED**

**This form has been reviewed by:**

Name of JEA Ethics Officer:	Signature:	Date:
Note:		