

**JEA BOARD MINUTES  
March 23, 2021**

The JEA Board met in regular session on Thursday, March 23, 2021, on the 19<sup>th</sup> Floor, 21 W. Church Street, Jacksonville, Florida. Pursuant to City of Jacksonville Emergency Proclamation, attendees were required to wear masks, CDC guidelines and social distancing were required at the physical location, and the meeting was also accessible via WebEx. In attendance physically were John Baker, Dr. Leon Haley, General Joseph DiSalvo, Bobby Stein, and Thomas VanOsdol. Dr. Zachary Faison and Marty Lanahan participated in the meeting via WebEx. Also in attendance was Jody Brooks, Chief Administrative Officer and Jay Stowe.

**Agenda Item I – Welcome**

- A. Chair John Baker **called the meeting to order** at 9:01 am.
- B. **Time of Reflection** was observed by all.
- C. **Introductions** – Chair Baker recognizing there were no introductions to be made proceeded with the business of the meeting.
- D. **Adoption of Agenda** – On *motion* by General DiSalvo and seconded by Marty Lanahan, the agenda was approved unanimously.
- E. **Safety Briefing and Moment** – Anthony Long, Director Health and Safety Services, provided a presentation to include a Safety Briefing for those that attended the Board meeting in person. Brandon Edwards, Director Security, provided an overview of the security team and their duties. Citing materials provided to Board members in advance of the meeting, Mr. Edwards also provided a short presentation on a newly adopted security awareness campaign, “Power of Hello”. Mr. Long closed the presentation by providing an update on the recordable rate incidents and highlighting the Electric Generating Predictive Maintenance Team for their safety recordable record.

**Agenda Item II – Comments / Presentations**

- A. **Council Liaison’s Comments** – Council Member Randy DeFoor provided an update on the Septic Tank bill (2021-0118) and stated that it would be voted on that evening at the City Council meeting. CM DeFoor also stated that she looked forward to seeing JEA’s septic tank master plan and review.
- B. **Comments from the Public** – N/A
- C. **Managing Director/CEO** – Jay Stowe stated that he appreciates service that the Board is providing to the community. Mr. Stowe provided an update on the new organizational structure and his three focus areas: Leadership Team, COVID Response, and Water/Wastewater Capital Plan. Mr. Stowe stated that Staff will focus on strategic planning with the focus remaining the same (Develop the Unbeatable Team, Deliver Business Excellence, and Earning Customer Loyalty) and the next being Staff learning and understanding what good looks like for each of those areas and how to reach and sustain the good. Mr. Stowe stated there will be more details

provided on the focus areas at the July Board Retreat at the Westside Service Center. Mr. Stowe stated work continues to fill the vacant Leadership Team areas and other open key positions. Mr. Stowe stated Staff needs to put some structure around decision making, make it easier to conduct business externally and internally, provide employees with the ability to do their jobs with freedom and their accountability, and work towards compliance and excellence.

Next, Mr. Stowe stated that JEA will continue to work with the city on Septic Tank Phase Out as they find funding for long-term projects. Mr. Stowe stated that JDP Residential reports are looking positive for JEA and Sheila Pressley will provide a presentation at next month's meeting. Mr. Stowe provided an update on Surface Water Discharge legislation, pole attachments, and Plant Vogtle Unit 3.

Mr. Stowe closed his CEO report by introducing a video highlighting the light on the JEA building being turned on and thanked the team for making it happen.

### **Agenda Item III. Consent Agenda**

- A. Consent Agenda** – The Consent Agenda consists of agenda items that require Board approval but are routine in nature, or have been discussed in previous public meetings of the Board. The Consent Agenda items require no explanation, discussion or presentation, and are approved by one motion and vote.

On *motion* by Bobby Stein and seconded by Thomas VanOsdol, the following agenda item was approved unanimously.

- A. Board Meeting Minutes of February 25, 2021 – approved

### **Agenda Item IV. For Board Consideration**

#### **A. Monthly Financial and Operations Report**

- 1. Finance** – Juli Crawford, Director Financial Planning and Analysis referencing material provided to the Board in advance of the meeting, presented detailed updates on electric and water sales, financial forecast, pay for performance metrics, key financial metrics, combined outstanding debt, and rate comparisons for utilities in Florida.
- 2. Electric Systems** – Ricky Erixton, VP Electric Systems, referencing materials provided to the Board in advance of the meeting, presented an Electric Systems update to include the operations scorecard where he focused on the metric SAIDI, which has an improved, and stated that they are on track to meet their goals. Mr. Erixton also stated the generation fleet is performing well, there are no environmental issues this fiscal year, and metrics are doing well for Electric Systems.
- 3. Water/Wastewater** – Hai Vu, VP Water/Wastewater Systems, referencing materials provided to the Board in advance of the meeting, presented the water/wastewater operations scorecard

focusing on the remaining items not covered by previous presenters. Mr. Vu stated overall goals are being met and Staff will continue to develop proactive measures to monitor the system. Mr. Vu presented details of the system reliability metrics, consumptive use permit (CUP) and the health of the wastewater system.

4. **Customer Experience Team Initiatives** – Sheila Pressley, Chief Customer Officer, referencing materials provided to the Board in advance of the meeting, began her presentation with a recap of her prior month's Board presentation. She stated this month's presentation would focus on commercial customers. Ms. Pressley also presented details focused on who JEA's business customers are, what business customers care most about, comments from our business customers, and an employee spotlight on LaShanda Sconiers. Ms. Sconiers is a business call center representative who received compliments from a business customer for her professionalism. Ms. Pressley also provided details on JEA's heightened focus on small businesses and the commercial customer messaging calendar.
5. **Monthly FY21 Communications & Community Outreach** – David Goldberg, Director, Customer & Community Engagement presented the monthly report which highlights JEA's communications and outreach efforts. Mr. Goldberg provided an overview of the new format of the report and stated Staff has refocused messaging on commitment to quality, reliability, and customer care. Mr. Goldberg provided more details on the highlights in the report and closed by thanking the Board for their time.
6. **Monthly Financial Statements – Information Only**

Agenda items (1 – 6) were received for information only.

- B. **Integrated Water Resource Plan (IWRP)** – Hai Vu, VP Water/Wastewater Systems, introduced Rob Zammataro, Director Water/Wastewater Planning & Development, to present the IWRP study, recommendations, and next steps. Citing materials contained in the board meeting package, Mr. Zammataro provided details on the study to include supply options, regional drivers and factors, and planning objectives. Mr. Zammataro also presented the following recommendations: water transfer between grids, water conservation program, reclaimed water system, alternative water supplies. Mr. Zammataro closed the presentation reviewing the immediate next steps and thanking the multiple departments and outside consultants for their work on the plan.

This agenda item was received for information only.

- C. **Water Conservation Month** – Wayne Young, VP Environmental Services, provided a brief presentation recognizing April as Water Conservation Month and highlighted JEA's consistent support of conservation. Mr. Young requested that the Board approve Resolution 2021-06.

**RESOLUTION 2021-06****A RESOLUTION OF THE JEA BOARD OF DIRECTORS TO HIGHLIGHT AND SUPPORT APRIL AS FLORIDA'S WATER CONSERVATION MONTH**

On *motion* by Tom VanOsdol and seconded by Marty Lanahan Resolution 2021-06 was approved unanimously.

- D. FY2020 Annual Disclosure Reports** – Joe Orfano, I VP Financial Services, referencing material provided to the Board in advance of the meeting, presented an overview of the Annual Disclosure Reports process and the Board's responsibilities governing the process. Mr. Orfano provided details on the following key points: JEA is required to file with the Municipal Securities Rulemaking Board Annual Disclosure Reports to comply with investor disclosure obligations, Federal antifraud laws apply to any disclosures made by JEA in connection with its bond offerings and requires periodic filings, the Board's responsibilities, and important questions Board members could ask themselves when reviewing the disclosure. Mr. Orfano closed his presentation by advising the Board that he is available for meetings if they have any questions or concerns with the draft reports.

This agenda item and report were received for information only.

- E. Extreme Weather Response** – Ricky Erixton, VP Electric Systems, introduced Gary Baker, Senior Director Energy Operation, to present board members an extreme weather response update. Citing materials provided in the board package, Mr. Baker reviewed the recent Texas weather event and its impact to natural gas and power prices, loss of load, and its impact to JEA. Lastly, Messrs. Baker and Erixton closed their presentation by providing some lessons learned and teeing up the resiliency work that Staff will be doing.

This agenda item was received for information only.

**Agenda Item V – Board and Committee Reports**

- A. Finance and Audit Committee Report** – Marty Lanahan, Committee Chair, reminded the Board that the committee meetings are now every other month and provided an overview to the Board of the Finance and Audit Committee meeting that was held on March 12, 2021. In her report, Ms. Lanahan stated there would be a cybersecurity assessment presented at the next board meeting. Concluding her report, Ms. Lanahan requested the Board approve the following action item from the committee meeting:

**1. Approval of Revisions to JEA Energy Market Risk Management (EMRM) Policy**

On *motion* by Bobby Stein and seconded by Tom VanOsdol the committee action item was approved.

- B. Nominating Committee** – John Baker, Committee Chair provided an overview of the Nominating Committee meeting that was held on January 13, 2021 and requested the Board approve the following recommended slate of officers from the Nominating Committee:

John Baker, Chair

Bobby Stein, Vice Chair

Marty Lanahan, Secretary

The new slate officers will serve April 2021 through March 2022.

On *motion* my John Baker and seconded Tom VanOsdol the new slate of officers was approved unanimously.

#### **Agenda Item VI– Other Business**

**A. Old Business** – None

**B. Other New Business** – None

**C. Open Discussion** – Chair Baker asked the Board if they are satisfied with the reports that they have received and if there is anything they are not getting that they would like to receive. Chair Baker encouraged the Board to think about that and bring forth to Staff. Dr. Faison requested Staff provide an update on Diversity & Inclusion at a subsequent Board meeting.

Mr. VanOsdol commended Mr. Stowe and the team on the manner in which the information is presented at the Board meetings.

**D. Chair’s Report** – None

#### **Agenda Item VII– Closing Considerations**

**A. Announcements** –

Next Board Meeting April 27, 2021

**B. Adjournment**

#### **Agenda Item VIII – Upcoming Board Agenda Items**

Items A – D are listed for reference only.

#### **Agenda Item IX – Routing Reports**

This agenda item was received for information only.

*With no further business claiming the attention of the Board, Chair John Baker adjourned the meeting at 10:55am.*

APPROVED BY:

Matty Lanahan

SECRETARY

DATE: April 27, 2021

Board Meeting recorded by:

M Jones  
Madricka Jones, Executive to CEO