

**JEA
FINANCE & AUDIT COMMITTEE AGENDA**

DATE: August 13, 2012
TIME: 8:00 – 9:30 AM
PLACE: 21 W. Church Street
 8th Floor Conference Room

	Responsible Person	Action (A) Info (I)	Total Time
I. OPENING CONSIDERATIONS	Ron Townsend		5 mins.
A. Call to Order			
B. Adoption of Agenda		A	
C. Approval of Minutes		A	
II. NEW BUSINESS			
A. Audit Reports			
1. Schedule of Expenditures of Federal Awards	Janice Nelson	I	5 mins.
B. Annual Audit Plans			
1. Approval of FY2013 Annual Internal Audit Plan	Doris Champ	A	15 mins.
2. FY2012 E&Y Financial Statements Audit Plan	Mike Pattillo	I	15 mins.
C. Treasury	Helen Kehrt		15 mins.
1. Electric System and Water and Sewer System Reserve Funds Quarterly Report		I	
2. Reserve/Liquidity Comments and Recent Rating Agency Reports		I	
3. Increase in Line of Credit for Operational/Capital Purposes		A	
D. Audit/ERM Quarterly Update & Annual Approvals	Doris Champ		15 mins.
1. Annual Approval of Audit Services' Charter		A	
2. Adoption of Changes to the Finance and Audit Committee Policy		A	
3. Adoption of Finance and Audit Committee Self-Assessment Process		A	
4. Quarterly Update		I	
E. Reviews and Approvals			
1. Future Rate Hearing - Remove the \$2.00 Branch Payment Fee	J. Chansler	I	5 mins.
F. Calendar	P. McElroy		1 min.
1. Rating Agency Presentation Dates		I	
2. Next meeting 8:00 AM Wednesday, December 12, 2012		I	
G. Committee Discussion Sessions			
1. Director, Audit Services	Doris Champ	I	5 mins.
2. Ernst & Young	Mike Pattillo	I	5 mins.
3. Council Auditor's Office	R. Campbell	I	5 mins.
H. Adjournment			