

AWARDS COMMITTEE MINUTES

Awards Committee met on **January 9, 2020**, in the Conference Room, 8th Floor, JEA Tower, 21 West Church Street, Jacksonville, Florida. The meeting was called to order at 9:59 a.m.

Members in attendance were Jenny McCollum as Chairperson, Laure Whitmer as Budget Representative, Miriam Hill as General Counsel Representative; with Deryle Calhoun, Ted Hobson, Jesus Garcia, Caren Anders, and John McCarthy as voting Committee Members; Jason Behr, Lynn Rix, David King, Joe Perez, Kenny Pearson, Brian Hepburn, Nick Dambrose, Deanna Davis, Mickhael Sulayman, Heather Beard, Greg Rager

Awards:

1. Approval of the minutes from the last meeting (12/19/2019). **APPROVED**
2. 98160 – Request approval to award a contract to Complete Services Well Drilling, Inc. for Private Well Repair, Audit, Inspection, and Replacement for a total not-to-exceed amount of \$449,405.00, subject to the availability of lawfully appropriated funds. **APPROVED W/ DISCUSSION**
3. Request approval to award payment to Florida Department of Transportation for the SR 103 (Lane Avenue) from SR 208 (Wilson Boulevard) to SR 228 (Normandy Boulevard project in the amount of \$251,459.91, subject to the availability of lawfully appropriated funds. **APPROVED W/ DISCUSSION**
4. **DEFERRED** - Request approval to award a contract to A.W.A. Contracting Company, Inc. for the SJC – San Diego Road and Ponte Vedra Blvd. – Water and Sewer Replacement project in the amount of \$345,120.86, subject to the availability of lawfully appropriated funds.
5. Request approval to award a contract to the developer, Mattamy RiverTown LLC, for the construction of the sewer force main and a JEA duplex lift station by TG Utility Company, Inc. for RiverTown Parcel 26-The Haven in the amount of \$503,037.00, subject to the availability of lawfully appropriated funds. **APPROVED W/ DISCUSSION**
6. Request approval to award a contract to the developer, Mattamy Rivertown LLC, for the construction of the water main, reclaimed main, and sewer force main by Burnham Construction, Inc. for RiverTown Main St. Extension Phase 2 in the amount of \$345,537.03, subject to the availability of lawfully appropriated funds. **APPROVED W/ DISCUSSION**
7. Request approval to award a change order to Cook Electrical, Inc. to complete JEA’s Electric Cable and Fiber Installation for JEA Master Lift Stations project in the amount of \$134,928.00, for a new not-to-exceed amount of \$591,336.00, subject to the availability of lawfully appropriated funds. **APPROVED W/ DISCUSSION**

Informational Item: N/A

Ratifications: N/A

Public Comments: N/A

Adjournment:

10:26 a.m.



Formal Bid and Award System

Award #2 January 9, 2020

Type of Award Request: INVITATION TO NEGOTIATE (ITN)
Request #: N/A
Requestor Name: Corcoran, Gregory S. - Mgr Community Involvement & Project Impact
Requestor Phone: 904-665-7500
Project Title: Private Well Repair, Audit, Inspection, and Replacement
Project Number: HW40310
Project Location: JEA
Funds: O&M
Award Estimate: \$450,000.00

Scope of Work:

The purpose of this Invitation to Negotiate (the "ITN") is to evaluate and select a vendor for Private Well Repair, Audit, Inspection and Replacement Program to be completed. This Statement of Work is for supervision, labor, equipment, material and tools necessary to inspect, repair, replace or install water pumping systems limited to piping, pressure tanks, electrical service and equipment that is directly associated with the mitigation of an impacted (Artesian) deep well that is identified as part of JEA's Well Mitigation Program.

This purchase impacts the following JEA Measures of Value:

- **Financial Value:** This bid will provide a fair and stable pricing structure for both labor and a volatile parts market for the next 3 years to satisfy JEA's Well Mitigation Program obligations.
- **Customer Value:** Continue to improve excellent customer's service by providing one customer focused well repair and installation vendor to handle all customer well issues, complaints and interactions as part of JEA's contractual obligations with the St. Johns River Water Management District (SJRWMD).
- **Community Value:** This contract makes good on legal community obligations to our customers that own private wells that may be impacted by JEA's large well utilization throughout our service territory.
- **Environment:** This contract will make good on our Well Mitigation obligations to our customers and the St. Johns River Water Management District as part of JEA's consumptive use permit (CUP).

JEA IFB/RFP/State/City/GSA#: 98160
Purchasing Agent: Woyak, Nathan J.
Is this a Ratification?: NO

RECOMMENDED AWARDEE(S):

| Name | Contact Name | Email | Address | Phone | Amount |
|---------------------------------------|--------------|----------------------------|--|----------------|--------------|
| COMPLETE SERVICES WELL DRILLING, INC. | Cecil Cauley | justin@jaxwelldrilling.com | 9785 Well Water Rd. Jacksonville, FL 32220 | (904) 693-8635 | \$449,405.00 |

Amount for entire term of Contract/PO: \$449,405.00
Award Amount for remainder of this FY: \$149,801.67
Length of Contract/PO Term: Three (3) Years w/Two (2) - One (1) Yr. Renewals
Begin Date (mm/dd/yyyy): 01/20/2020
End Date (mm/dd/yyyy): 01/19/2023
Renewal Options: YES - Two (2) - One (1) Yr. Renewal
JSEB Requirement: Vendor is a JSEB

RESPONDENTS:

| Name | First Round | Disqualified | BAFO | Final Rank |
|---------------------------------------|--------------|--------------|--------------|------------|
| COMPLETE SERVICES WELL DRILLING, INC. | \$449,405.00 | No | \$449,405.00 | 1 |

Background/Recommendations:

Advertised ITN informally on 11/01/2019. JEA held multiple pre-Response meetings and clarified its minimum qualifications to maximize competition. Two (2) prime contractors attended the mandatory pre-Response meeting held on 11/25/2019. At Response opening, on 12/03/2019, JEA received one (1) Response. JEA anticipated low participation. Suppliers for this scope of work are limited and a reason for low participation was that formal bid processes are not industry standard. In addition to price, Complete Services Well Drilling's Response was also evaluated on Past Performance, Professional Staff Experience, and its Design Approach and Work Plan. A copy of the BAFO Response Form and Workbook are attached as backup.

Through this program, JEA mediates its customers' private wells for repair, audit, inspection, and replacement. JEA also placed service levels with liquidated damages on this contract to ensure reliable delivery of service for its customers. Complete Services is the incumbent vendor to JEA and has provided good service to JEA's customers.

This contract is estimated to cost 5% more overall than the current contract with Complete Services. Despite a lower estimated volume of new installation, inspection and repair services, JEA estimates an additional \$40,000.00 in new installation services not contained in the prior contract (see item numbers 2.9 – 2.18 in attached workbook). This reflects an increase in labor rates from \$90.00 to \$145.00 per hour (55%) which is fixed for three (3) years. Complete Well Services' current contract labor rate of \$90.00 per hour was no longer sustainable for them, based on the reduced workload from JEA. The pricing for parts and materials are also fixed for the three (3) year duration of this contract. Both material and labor rates may be CPI adjusted upon renewal. This is a unit based contract and the award amount will only be spent if labor and materials are used.

JEA solicited a best and final offer from Complete Services Well Drilling. Complete Services offered no additional value in response.

98160 – Request approval to award a contract to Complete Services Well Drilling, Inc. for Private Well Repair, Audit, Inspection, and Replacement for a total not-to-exceed amount of \$449,405.00, subject to the availability of lawfully appropriated funds.

Director: Beaver, Deborah A. - Dir Business Dev & Community Project Mgmt
VP: Stewart, Kerri - VP & Chief Customer Officer

APPROVALS:


1/9/2020

Chairman, Awards Committee Date


1/9/2020

Manager, Capital Budget Planning Date



Formal Bid and Award System

Award #3 January 9, 2020

Type of Award Request: MISCELLANEOUS
Request #: N/A
Requestor Name: Hepburn, Brian
Requestor Phone: (904) 665-7413
Project Title: FDOT-SR 103 (Lane Avenue) from SR 208 (Wilson Boulevard) to SR 228 (Normandy Boulevard) Water Main Replacement
Project Number: 8005573
Project Location: JEA
Funds: Capital
Budget Estimate: N/A

Scope of Work:

This is a request to advance funds to the Florida Department of Transportation (FDOT) in accordance with the JEA/FDOT Master Agreement for engineering, survey, permitting and subsurface utility engineering costs associated with the FDOT-SR 103 Lane Avenue Resurfacing Project. The project includes two areas:

1. Design of approximately 1,000 LF of new 12" PVC water main between Misty View Drive to Lucente Drive to loop the water system and removal/replacement of approximately 1,225 LF of 6" / 8" asbestos cement pipe within the FDOT right-of-way from Tinkerbell Lane to Lucente Drive.
2. Design the replacement of approximately 3,200' of 12" PVC water main to replace aged cast iron water main along Lane Avenue from just south of Park Street to just south of SR 228 (Normandy Boulevard).

This award positively impacts the following JEA Measures of Value:

- Financial Value: By constructing the water mains in conjunction with the FDOT project, there will be less roadway restoration costs paid for by JEA.
- Customer Value: Continue to improve customer's service by removal of cast iron (CI) and asbestos cement (AC) mains from service.
- Community Value: By performing this work concurrently with the FDOT project, the road and traveling public will only be disturbed once.

JEA IFB/RFP/State/City/GSA#: FDOT CA350

Purchasing Agent: King, David

Is this a Ratification?: NO

RECOMMENDED AWARDEE(S):

| Name | Address | Phone | Amount |
|--------------------------------|--|----------------|--------------|
| FLORIDA DEPT OF TRANSPORTATION | FDOT, c/o Wells Fargo Bank, N.A., 1 Independent Drive, Jacksonville FL 32202 | (813) 225-4338 | \$251,459.91 |

Amount for entire term of Contract/PO: \$251,459.91

Award Amount for remainder of this FY: \$251,459.91
Length of Contract/PO Term: Project Completion
Begin Date (mm/dd/yyyy): 1/1/2020
End Date (mm/dd/yyyy): Project Completion (Expected: October 2020)
JSEB Requirement: N/A - FDOT

BIDDER:

| Name | Amount |
|--------------------------------|--------------|
| FLORIDA DEPT OF TRANSPORTATION | \$251,459.91 |

Background/Recommendations:

JEA's water mains are within the FDOT's project footprint/right-of-way. JEA Maintenance data indicates PVC piping is more resilient than AC and CI water mains. Water main break reporting data from October 2016 to December 2018 shows AC and CI water mains experienced failures at rates of 16.0 and 21.1 breaks per 100 miles per year respectively. PVC mains during the same period experienced a failure rate of 3.7 breaks per 100 miles per year. O&M recommends taking advantage of opportunities to replace AC and CI pipe with PVC pipe during concurrent activities, such as road replacements, in order to minimize disruption to the general public, while improving the reliability of the distribution system.

JEA's utility construction work will be included with FDOT's bid and constructed by FDOT's contractor via the terms of the existing JEA/FDOT Master Agreement. By doing so, roadway restoration costs will be minimized.


The project details are below:

- Original Project Budget: \$4,316,367.00
 - Engineering Estimate: \$567,812.00
 - Construction Estimate: \$3,407,869.00
 - Internal JEA Costs: \$340,686.00
- Revised Project Budget/Estimate at Completion: \$2,593,468.91
 - **Engineering Cost: \$251,459.91 (this award, 12.6% of estimated construction costs)**
 - Construction Cost: \$2,001,323.00
 - Internal JEA Costs: \$340,686.00
- Original Schedule:
 - Engineering Completion: October 2020
 - Construction Completion: June 2023

Request approval to award payment to Florida Department of Transportation for the SR 103 (Lane Avenue) from SR 208 (Wilson Boulevard) to SR 228 (Normandy Boulevard project in the amount of \$251,459.91, subject to the availability of lawfully appropriated funds.


Manager: Sulayman, Mickhael S. - Mgr W/WW Project Management
Director: Conner, Sean M. – Dir W/WW Project Engineering & Construction
VP: Calhoun Jr., Deryle I. – VP/GM Water Wastewater Systems

APPROVALS:

 _____ 11/9/2020

Chairman, Awards Committee

Date

 _____ 11/9/2020

Manager, Capital Budget Planning

Date



Formal Bid and Award System

Award #5 January 9, 2020

Type of Award Request: MISCELLANEOUS
Request #: 6747
Requestor Name: Davis, Deanna L. - Manager Development
Requestor Phone: (904) 665-8451
Project Title: 2019-1224 RiverTown Parcel 26-The Haven
Project Number: 167-S, 167-P
Project Location: JEA
Funds: Capital
Budget Estimate: \$557,239.00

Scope of Work:

The RiverTown Parcel 26-The Haven project is part of the RiverTown Developer Utility Service Agreement dated December 22, 2004, which outlines that certain JEA system improvements are reimbursable to the Developer. Per Exhibit D of the Agreement, JEA will reimburse the Developer, Mattamy RiverTown, LLC, for the improvements associated with the RiverTown Parcel 26-The Haven Project. This request includes approximately 1,600 linear feet (LF) of 6-inch sewer force main and a JEA duplex lift station.

Purchasing Agent: King, David

Is this a Ratification?: NO

RECOMMENDED AWARDEE(S):

| Name | Contact Name | Email | Address | Phone | Amount |
|--|--------------|------------------------------|---|----------------|--------------|
| MATTAMY RIVERTOWN LLC/TG Utility Company, Inc. | Mark Roberts | mark.roberts@mattamycorp.com | 39 Riverwalk Blvd St Johns, FL 32259 | (904) 207-1538 | \$503,037.00 |

Amount for entire term of Contract/PO: \$503,037.00

Award Amount for remainder of this FY: \$503,037.00

Length of Contract/PO Term: Project Completion

Begin Date (mm/dd/yyyy): 02/03/2020

End Date (mm/dd/yyyy): Project Completion (Estimated: August, 2020)

JSEB Requirement: N/A - Developer reimbursement

BIDDERS:

| Name | Amount | Disqualified | Reason |
|--|--------------|--------------|---|
| MATTAMY RIVERTOWN LLC/TG UTILITY COMPANY, INC. | \$503,037.00 | NO | |
| BURNHAM CONSTRUCTION | \$494,522.47 | YES | Submitted bid via email, sealed bid submittal required. |

| | | | |
|------------------------------------|--------------|----|--|
| GRIMES UTILITIES INC. | \$599,900.00 | NO | |
| VALLENCOURT CONSTRUCTION CO INC | \$607,881.12 | NO | |

Background/Recommendations:

The RiverTown Parcel 26-The Haven project is part of the RiverTown Developer Utility Service Agreement dated December 22, 2004, which outlines that certain JEA System improvements are reimbursable to the Developer. Per Exhibit D of the Agreement, JEA will reimburse the Developer, Mattamy RiverTown, LLC, for the improvements associated with the RiverTown Parcel 26-The Haven project. This includes approximately 1,600 LF of 6-inch sewer force main and a JEA duplex lift station.


The developer has followed JEA procurement directives by advertising and awarding to the lowest responsible bidder. The solicitation was advertised and a pre-bid meeting was held on December 10, 2019. The developer requested bids for all the utility work and the project was awarded based upon the lowest lump sum total. All of the bidders to Mattamy RiverTown, LLC are listed above, with TG Utility Company, Inc. being the lowest responsive bidder at \$503,037.00. This is \$54,202.00 or approximately 10% lower than JEA's estimate and is deemed reasonable. The bid from Burnham Construction was rejected due to response being emailed and not received as a sealed bid.

Request approval to award a contract to the developer, Mattamy RiverTown LLC, for the construction of the sewer force main and a JEA duplex lift station by TG Utility Company, Inc. for RiverTown Parcel 26-The Haven in the amount of \$503,037.00, subject to the availability of lawfully appropriated funds.

Director: Zammataro, Robert J. - Dir W/WW Planning & Development

VP: McInall, Steven G. - Dir, Electric Production Resource Planning

APPROVALS:

 _____ 11/9/2020

Chairman, Awards Committee **Date**

 _____ 1/9/2020

Manager, Capital Budget Planning **Date**



Formal Bid and Award System

Award #6 January 9, 2020

Type of Award Request: MISCELLANEOUS
Request #: 6748
Requestor Name: Davis, Deanna L. - Manager Development
Requestor Phone: (904) 665-8451
Project Title: 2019-0236 RiverTown Main St. Extension Phase 2
Project Number: 167-W, 167-R, 167-S
Project Location: JEA
Funds: Capital
Budget Estimate: \$457,168.00

Scope of Work:

The RiverTown Main St. Extension Phase 2 project is part of the RiverTown Developer Utility Service Agreement dated December 22, 2004, which outlines that certain JEA system improvements are reimbursable to the Developer. Per Exhibit D of the Agreement, JEA will reimburse the Developer, Mattamy RiverTown, LLC, for the improvements associated with the RiverTown Main Street Extension Phase 2 Project. This request includes approximately 1,750 linear feet (LF) of 12-inch water main, 1,650 LF of 12-inch reclaimed main and 1,450 LF of 16-inch sewer force main.

Purchasing Agent: King, David

Is this a Ratification?: NO

RECOMMENDED AWARDEE(S):

| Name | Contact Name | Email | Address | Phone | Amount |
|---|--------------|------------------------------|---|----------------|--------------|
| MATTAMY RIVERTOWN LLC/BURNHAM CONSTRUCTION INC. | Mark Roberts | mark.roberts@mattamycorp.com | 39 Riverwalk Blvd St Johns, FL 32259 | (904) 207-1538 | \$345,537.03 |

Amount for entire term of Contract/PO: \$345,537.03
Award Amount for remainder of this FY: \$345,537.03
Length of Contract/PO Term: Project Completion
Begin Date (mm/dd/yyyy): 01/16/2020
End Date (mm/dd/yyyy): Project Completion (Estimated: June, 2020)
JSEB Requirement: N/A - Developer reimbursement

BIDDERS:

| Name | Amount |
|---|--------------|
| MATTAMY RIVERTOWN LLC/BURNHAM CONSTRUCTION INC. | \$345,537.03 |
| TG UTILITY COMPANY | \$396,017.00 |
| GRIMES UTILITIES INC. | \$416,170.00 |

| | |
|---------------------------------|--------------|
| VALLENCOURT CONSTRUCTION CO INC | \$521,055.49 |
|---------------------------------|--------------|

Background/Recommendations:

The RiverTown Main Street Extension Phase 2 project is part of the RiverTown Developer Utility Service Agreement dated December 22, 2004, which outlines that certain JEA System improvements are reimbursable to the Developer. Per Exhibit D of the Agreement, JEA will reimburse the Developer, Mattamy RiverTown, LLC, for the improvements associated with the RiverTown Main Street Extension Phase 2 project. This includes approximately 1,750 LF of 12-inch water main, 1,650 LF of 12-inch reclaimed main and 1,450 LF of 16-inch sewer force main.

The developer has followed JEA procurement directives by advertising and awarding to the lowest responsible bidder. The solicitation was advertised and a pre-bid meeting was held on November 5, 2019. The developer requested bids for all the utility work and the project was awarded based upon the lowest lump sum total. All of the bidders to Mattamy RiverTown, LLC are listed above, with Burnham Construction, Inc. being the lowest bidder at \$345,537.03. This is \$129,630.97 or approximately 27% lower than JEA's estimate and is deemed reasonable.

Request approval to award a contract to the developer, Mattamy Rivertown LLC, for the construction of the water main, reclaimed main, and sewer force main by Burnham Construction, Inc. for RiverTown Main St. Extension Phase 2 in the amount of \$345,537.03, subject to the availability of lawfully appropriated funds.

Director: Zammataro, Robert J. - Dir W/WW Planning & Development
VP: McInall, Steven G. - Dir, Electric Production Resource Planning

APPROVALS:
 _____ 1/9/2020
Chairman, Awards Committee **Date**
 _____ 1/9/2020
Manager, Capital Budget Planning **Date**



Formal Bid and Award System

Award #7 January 9, 2020

Type of Award Request: CONTRACT INCREASE
Request #: 6745
Requestor Name: Rager, Greg D. - Manager Technology Project Mgmt.
Requestor Phone: (904) 665-8136
Project Title: Electric Cable and Fiber Installation for JEA Master Lift Stations
Project Number: 8004409
Project Location: JEA
Funds: Capital
Budget Estimate: N/A

Scope of Work:

This Scope of Work includes electric and fiber optic cable installation within the thirty-six (36) Master Lift Stations and Duval County right of way throughout JEA's service territory. The work will consist of installing one, 2" conduit from the riser pole to a building inside the Master Lift Station, installing hand-holes, pulling fiber cable, building entrances. Once inside the building, the work will be to install one 1" electrical metal tubing (EMT) by various methods, take fiber to the communications/security rack, install 120/220 VAC to rack, install JEA furnished rack, splice and terminate fiber. The Company shall be responsible for all labor, equipment and consumables required to complete the specified service related work detailed in each statement of work provided for each specific site.

This scope will include, but not limited to:

- Trench excavation
- Conduit installation
- Directional boring
- Inner-duct installation
- Fiber manhole installation
- Fiber cable pulling
- Electrical Work

This purchase impacts the following JEA measure of value:

Customer and Financial Value: This purchase improves the efficiency of network communications to JEA's thirty-six (36) master lift stations and replaces the unreliable radio network at the sites with a stable and reliable fiber network.

JEA IFB/RFP/State/City/GSA#: 143-18
Purchasing Agent: Woyak, Nathan J.
Is this a Ratification?: NO

RECOMMENDED AWARDEE(S):

| Name | Contact Name | Email | Address | Phone | Amount |
|----------------------------|-----------------|-------------------------------------|--|--------------------|--------------|
| COOK ELETRICAL, INC. | Larry Blount | larry.blount @cookelectrical.com | 745 Eastport Rd, Jacksonville, FL 32218 | (904) 696- 1017 | \$134,928.00 |

Amount of the Original Award: \$456,408.00
Date of the Original Award: 10/04/2018
Contract IncreaseAmount: \$134,928.00
Length of Contract: Project Completion (Expected to be completed in FY 20)
New Not to Exceed Amount: \$591,336.00
End Date (mm/dd/yyyy): Project Completion (Expected to be completed in FY 20)
JSEB Requirement: N/A - Optional

Background/Recommendations:

Competitively bid and approved by Awards Committee on 10/04/18. The original award is attached as backup.

The reason for this Contract Increase is that during the design build JEA has encountered longer distances and more underground fiber needed than originally estimated. JEA's forecasted quantities were based upon the location of the supposed closest substation or remote site to which the Master Lift Station would connect. Additional funds are being requested to account for underestimated quantities of underground fiber distance. The original estimate of \$12,678.00 per each of the 36 sites was based on where the closest existing fiber was in relation to the closest substation or remote site to which the Master Lift Station would connect. Cook Electrical has maintained the same contracted rates, however, due to the reasons stated above, a contract increase of \$134,928.00 is needed using an average cost of \$16,426.00 per site for the 22 already completed and the 14 sites remaining to be completed based on the original scope of the project. The additional capital funds are available and shall be utilized from the same capital budget line item. The contract increase amount is detailed below.

| Description | Quantity | Total Amount Spent | Actual Average Cost per Site |
|----------------------------|----------|------------------------------|--------------------------------|
| Sites Completed | 22 | \$ 361,372.00 | \$ 16,426.00 |
| | | | |
| Description | Quantity | Actual Average Cost per Site | Total Estimated Remaining Cost |
| Sites Remaining | 14 | \$ 16,426.00 | \$ 229,964.00 |
| (Less) Remaining Funds | | | \$ (95,036.00) |
| Change Order Amount | | | \$ 134,928.00 |

Request approval to award a contract increase to Cook Electrical, Inc. to complete JEA's Electric Cable and Fiber Installation for the JEA Master Lift Stations project in the amount of \$134,928.00, for a new not-to-exceed amount of \$591,336.00, subject to the availability of lawfully appropriated funds.

Manager: Rager, Greg D. - Manager Technology Project Mgmt.
Director: Edgar, Cindy L. - Dir Eng Systems & PMO
VP: Eads, Shawn W. - VP & Chief Information Officer

APPROVALS:


_____ 1/9/2020
Chairman, Awards Committee Date


_____ 1/9/2020
Manager, Capital Budget Planning Date